



# G.W. Carver Early Childhood Center

Site Based Decision Making (SBDM) Committee

## Meeting Minutes

December 8<sup>th</sup>, 2016

1. Members present included:
  - a. The second regular meeting of the Carver SBDM was called to order at 5:04 p.m. on December 8, 2016 by Eric Pierce.
  - b. Members present: Sheri Payne (Business Rep), Gabriela Espino (PreK Parent Rep), Heather Stevenson (Kindergarten Teacher), McKenzie Crowell (Kindergarten Teacher), and Eric Pierce (Principal).

Agenda of the meeting consisted of the following:

- i. Call meeting to order & conduct roll call
  - ii. Approve minutes from prior meeting
  - iii. Campus accomplishments
  - iv. Review and approve the campus improvement plan (CIP)
  - v. Discuss new business
  - vi. Adjourn
2. Sheri Payne motioned to approve minutes from previous meeting (10.06.16); Heather Stevenson seconded.
3. Campus Accomplishments
  - a. Eric Pierce noted the success of the popcorn fundraiser as a current campus accomplishment.
    - i. 5,000 bags of popcorn had been passed out to families with 2,600 more popcorn bags on order from the company.
4. Review and approve the campus improvement plan (CIP)
  - a. Eric Pierce began review of the CIP. The new teacher evaluation system (T-TESS) was explained.
  - b. There was a discussion of the instructional materials budget; thus far, Carver ECC has spent approximately \$10,000 on supplies for the classroom including large technology purchases of ESGI and Dreambox programs for teachers and students.
  - c. Eric Pierce announced we have received \$29,000 from the Pre-K grant that will help build a gross motor lab for Pre-K students.

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- d. A new committee, the Innovation Committee, has been formed and will begin meeting in January to discuss possible improvements and future ideas to continue improving Carver ECC.
  - e. Members discussed the increased communication between campus personnel and families; including weekly parent newsletters, facebook alerts, and Remind 101.
  - f. McKenzie Crowell, Heather Stevenson, and Eric Pierce shared information about safety drills that have previously occurred.
  - g. Members discussed current parent involvement at Carver ECC. Eric Pierce noted PTO is doing well and the 9 weeks Awards have several in attendance. It was decided that Carver ECC needs more consistent parent volunteers throughout the week.
  - h. Eric Pierce discussed the possibility of a 'Campus Preview Day' during the summer to introduce the community and future parents to the campus.
5. Discuss new business
    - a. No new business was discussed.
  6. The meeting adjourned at 6:02 pm

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