



G.W. Carver Early Childhood Center

Susan Jones
Principal

Telephone: 972-872-3730
Fax: 972-875-5038

To: Whom it May Concern

Re: September 2017 SBDM meeting/CIP review/update meeting minutes

On Wednesday, September 20, 2017, Carver ECC Campus Leadership team met in the Family Center at 3:30pm. The meeting was led by Principal, Susan Jones. Mrs. Jones welcomed the team and thanked them for their participation and attendance. She made introductions of team members and reviewed the role each member played on campus. The meeting began with a quick campus update where Mrs. Jones reviewed campus happenings such as Carver Connection meetings scheduled, upcoming awards assemblies, Book Fair, and various events planned through October of 2017.. The meeting then moved into a review of the Campus Improvement Plan (CIP) and the results of the Campus Needs Assessment (CNA) that was assessed at the end of the 2017 school year. The committee reviewed and updated each campus goal, discussing the progress the campus was making towards meeting the goals for the school year. Members were involved in the decision of how much progress had been made toward each goal and Mrs. Jones updated the goal progress chart accordingly. Due to the change in leadership that occurred in the Summer of 2017, there were some goals that needed to be edited and added to the CIP to better match the vision for Carver ECC established by new administration, the Campus Leadership Team and well as teachers on campus that helped form the vision for the campus. The campus motto and vision were updated to reflect this new campus direction. There was a time for questions and comments at the end of the meeting and campus needs were shared and noted. The next meeting will be held in November of 2017, to continue to monitor progress on the goals, as the year moves forward. Mrs. Jones thanked everyone for their participation and attendance. The meeting was adjourned at 4:05 pm.

**600 E. Martin Luther King Dr
Ennis, TX 75119
Phone - 972) 872-3730
Fax - 972) 875-5038**



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Members in attendance were:

Susan Jones, Principal
Jensen Lewis, Kinder teacher representative
McKenzie Crowell, Kinder teacher representative
Mallorie Castillo, Pre-K teacher representative
Marcey West, Counselor
Matt Stephens, parent representative
Lettie Contreras, parent/community representative

Members not present:

Sally McElroy, community representative
David Copas, business owner

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